

VILLAGE OF  
**FRANKFORT**  
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING  
JULY 20, 2020**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, July 20, 2020, at 7:00 P.M.

Clerk Brian Feehery called the roll. In attendance were Mayor Jim Holland, Clerk Brian Feehery, Trustees Adam Borrelli, John Clavio, Margaret Farina, Keith Ogle, Jessica Petrow, and Gene Savaria. Also in attendance were Attorney George Mahoney, Attorney Hannah Lamore, Police Chief John Burica, Village Administrator Rob Piscia, and Asst. Village Administrator Jeff Cook.

**APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA**

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Regular Meeting (July 6, 2020)

B. Approval of Bills/Payroll - \$579,742.44/\$387,065.06

C. Operations Committee Report

1. 2020 Roadway Maintenance Program Bid Approval – Resolution  
Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 20-28) AUTHORIZING THE EXECUTION OF A CONTRACT WITH P.T. FERRO CONSTRUCTION CO., for the 2020 Roadway Maintenance Program, in the amount of \$2,458,199.35.
2. Elm Street and Wisconsin Road Water Main Replacement Project Bid Approval - Resolution  
Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 20-29) AUTHORIZING THE EXECUTION OF A CONTRACT WITH STIP BROTHERS EXCAVATING, INC., for the Elm Street and Wisconsin Road Water Main Replacement Project, in an amount not to exceed \$145,660.82.
3. Project 7: North and West Wastewater Treatment Plant Abandonment and North Wastewater Treatment Excess Flow Storage Pond Change Order No. 1 – Resolution  
Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO 20-30) AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 1 FOR PROJECT 7, NORTH AND WEST WASTEWATER TREATMENT PLANT ABANDONMENT AND NORTH WASTEWATER TREATMENT EXCESS FLOW STORAGE POND PROJECT (7A & 7B), to reflect an increase of \$31,328.00 to its current contract with Joseph

J. Henderson & Son, Inc, revised contract price of \$5,919,328.00, and an extension of 73 calendar days, as part of the Village's Wastewater Treatment Plant Consolidation Program (IEPA Loan 17-5408).

4. Intergovernmental Agreement with County of Will: Laraway Road Signage- Resolution  
Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 20-31) AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF WILL AND THE VILLAGE OF FRANKFORT, for the placement of folding signs onto traffic signals located on county highways in the County of Will.
5. Traffic Code Ordinance Amendment, Chapter 72, Parking Regulations - Ordinance  
Accept the recommendation of the Operations Committee, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3249) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, TITLE VII: TRAFFIC CODE, CHAPTER 72, PARKING REGULATIONS, SECTION 72.06, TO REFLECT THE ADDITION OF SUBSECTION (C), prohibiting parking, when posted, in the 1 North White Street parking lot during the hours of 7:00 AM to 2:00 PM on Sundays (April through October).
6. Design Engineering Services Agreement: Pfeiffer Road Extension Project – Resolution  
Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 20-32) AUTHORIZING THE EXECUTION OF A DESIGN ENGINEERING SERVICES AGREEMENT WITH ROBINSON ENGINEERING, LTD, for the Pfeiffer Road Extension Project, in an amount not to exceed \$193,500.00.

Trustee Ogle made a motion (#1), seconded by Trustee Farina, to approve the Unanimous Consent Agenda.

Trustees Borrelli and Savaria presented a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. No comments were forthcoming.

Clerk Feehery called the roll. Ayes: Trustees Borrelli, Clavio, Farina, Ogle, Petrow, and Savaria. Nays: None. The motion carried.

### **MAYOR'S REPORT**

- Mayor Holland entertained a motion from the floor to appoint Assistant Director of Development Services Zachary Brown to the role of Director of Utilities.

Trustee Farina made a motion (#2), seconded by Trustee Petrow, to approve the appointment of Zachary Brown as Director of Utilities. A voice vote was taken. All were in favor. The motion carried.

Mayor Holland administered the Oath of Office to Zachary Brown and congratulated him on his appointment as Director of Utilities. Zach expressed his appreciation for the support of the Village Board and the opportunity to serve in this new role.

- Mayor Holland encouraged residents to take part in the Residents Incentive for Purchases to Promote the Local Economy (RIPPLE) program.
- Mayor Holland reported Frankfort's self-response rate for the 2020 Census is 81.3%. He encouraged residents to complete the questionnaire online, noting census takers will visit homes that have not yet responded to the 2020 Census between August 11 and October 31.
- Mayor Holland announced the following Calendar of Events have been cancelled: Amateur Rib Cook-off (August 1); Night Out Against Crime (August 4); and Fall Festival 2020 (Labor Day Weekend).
- Mayor Holland announced the modified Country Market continues every Sunday, from 9:00 A.M. to 1:00 P.M.

### **POLICE DEPARTMENT REPORT**

Police Chief Burica congratulated Zach Brown on his new appointment and the 2020 Lincoln-Way High School graduates. He warned residents of the unemployment benefits scam circulating in the area and encouraged residents to contact the Frankfort Police Department and the Illinois Department of Employment Security if they receive a debit card for unemployment benefits without filing a claim. Chief Burica reminded residents to lock vehicle doors and keep garage doors closed to help prevent being a victim of theft.

### **VILLAGE ADMINISTRATOR'S REPORT**

Administrator Piscia congratulated Zach on his appointment as Director of Utilities. He reported ComEd is replacing underground lines in the Village and JULIE locates are being conducted in neighborhoods for the project. He reminded residents of the new Village ordinance that goes into effect August 1, relating to screening of waste and recyclable receptacles on single family residential property. Administrator Piscia reminded residents that no recreational vehicle or boat may be parked in a driveway in excess of 48 hours in any seven-day period in the Village. He advised residents the U.S. Census takers will never ask for certain personal information, such as your social security number, and to report any incidents to the Police Department.

### **VILLAGE ATTORNEY'S REPORT**

Village Attorney Lamore had no report.

**OTHER BUSINESS**

The Village Board congratulated Zach Brown on his new appointment as Director of Utilities. Members congratulated the 2020 Lincoln-Way High School graduates and commented on reopening plans for the schools. Residents were warned of ruse burglary scams in the area, where suspects claim to work for the Village's water department. Residents were encouraged to be wary and always verify the identity of anyone asking to enter their home. It was noted that Illinois officials have redrawn the state's emergency management regions as part of the Restore Illinois Plan. Chicago and suburban Cook County have been placed into their own health regions and Will County is now a part of the South Suburban Region with Kankakee County.

**PUBLIC COMMENTS**

Ed Thelen, business owner of The Wine Thief, extended his congratulations to Zach Brown on his appointment and complimented him for his professional support during the development of their business.


**ADJOURNMENT**

Hearing no further business, Trustee Ogle made a motion (#3), seconded by Trustee Farina, to adjourn the regular board meeting of Monday, July 20, 2020. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:32 P.M.

Brian Feehery  
Village Clerk

As Presented  As Amended

  
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Jim Holland, Village President

  
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Brian Feehery, Village Clerk